



LEARNINGHOUSE®

Your Online Education Partner

LearningHouse.com

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Moodle 2.2

Student User Guide

Moodle Blocks

Blocks

Default Blocks

Your instructor or the Moodle Administrator can add and remove blocks from the Course Home and Moodle Portal pages. Remember that blocks may also appear on the right or left hand side of the **Middle Section** as well as docked on the far left-hand side of the browser window. If you do not see blocks listed below or as you are walking through the steps contained in this User Guide, contact your instructor and/or The Learning House Help Desk for assistance.

Block	Description	Show on:
Help Center	This will get you access to help 24/7 either through a Knowledge Base search or via a Help desk chat.	<ul style="list-style-type: none">• Home (logged in)• Home (not logged in)• My Home
School Resources	This has links to information for your school. What shows up here is decided upon by the school but all portals should have the Student Tutorials link you followed to reach this documentation.	<ul style="list-style-type: none">• Home (logged in)• Home (not logged in)
People	This has a link to Participants which will show you who is in the course.	<ul style="list-style-type: none">• Course Home
Navigation	This has links to Home as well as menus for your profile and your courses.	<ul style="list-style-type: none">• Home (logged in)• Home (not logged in)• My Home• Course Home
Settings	This has a menu for your profile settings.	<ul style="list-style-type: none">• Home (logged in)• My Home• Course Home



Note

Depending on where you are once you've logged into Moodle, the menus/links in Navigation will change. It will always have:

- Home
- My Home
- My profile
- My courses

If you're not logged in, it will show at least Home.

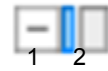
Calendar	This is a basic calendar in month format. You can click on a date to see what is due then.	<ul style="list-style-type: none"> • Home (not logged in) • Home (logged in) • Course Home
Messages	This is Moodle's email (or messaging) system. When you have an email the sender's name will pop up in the box along with a little envelope and the number of messages still to be read from that person.	<ul style="list-style-type: none"> • Course Home
Latest News	This will show any new postings for your course.	<ul style="list-style-type: none"> • Course Home
Activities	This provides links to Assignments, Forums, Questionnaires, Quizzes and Resources. You can click the link to get a list of that type of activity.	<ul style="list-style-type: none"> • Course Home
My Courses	This shows links for all the courses you are currently enrolled in. You can click any of these links to go to that course.	<ul style="list-style-type: none"> • Home (logged in)
My Private Files	Files uploaded here (like homework assignments) can be accessed from any computer you can access Moodle with.	<ul style="list-style-type: none"> • My Home




Note

If you're on the Home Page, this calendar will be a basic month block. Once you're logged in and at your course, however, it will change to show different due dates.

NAVIGATION



1. Hiding

Step	Screen shot
<p>Click the – sign in the block buttons. If you mouse over it with your mouse, it will show a ToolTip that says Hide (name of block) block.</p> <p>The block will minimize so that all you see is the title of the block and the buttons. You will now have a plus sign which will say Show (name of block) block when you mouse over it.</p> <p>To show the block, click the + and the block will restore to its original size.</p>	



Term

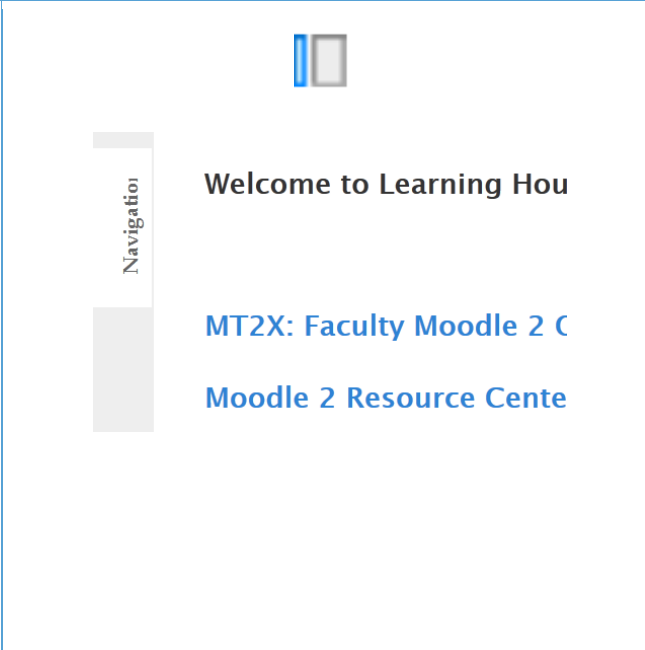
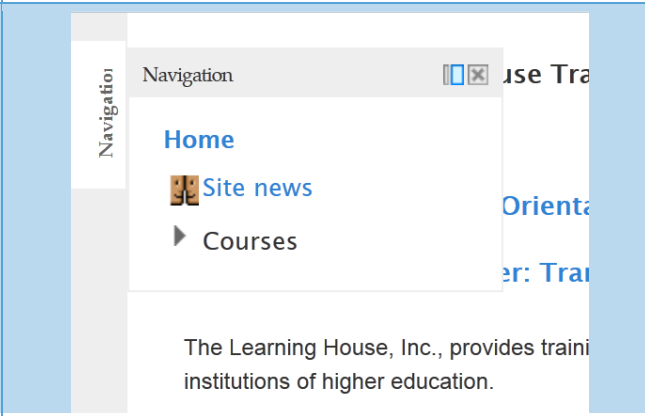
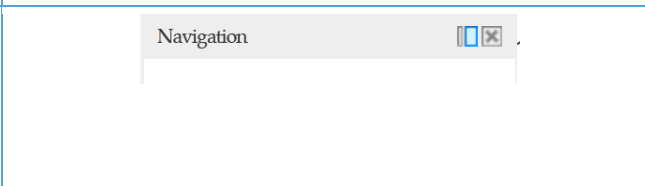
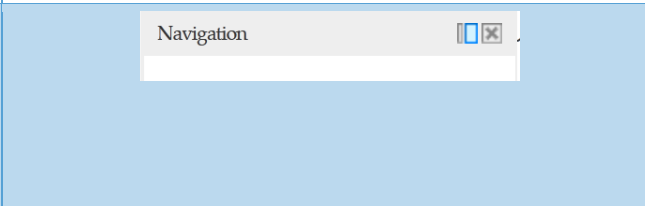
Mouse over – When you “mouse over” using a mouse, you simply rest the mouse pointer on top of the item without clicking.



Term

ToolTip – This box will pop up when you mouse over most buttons within Moodle. It simply gives the name of the button or, sometimes, more information about how that item is used.

2. Docking

Step	Screen shot
<p>Click the button to the far right. If you mouse over it with your mouse, it will show a ToolTip that says Move this to the dock.</p> <p>The block will disappear from within the main page and appear on the far left as a tab.</p>	
<p>You can still access the links and menus inside the docked block by mousing over it.</p>	
<p>To close the pop up menu, you can either click somewhere else in the page or you can click the X in the block buttons.</p>	
<p>You can undock blocks by clicking the same block within the menu. When you mouse over it, you will get a ToolTip that says Undock this block.</p>	



Tip

You can “dock” blocks to make the page less cluttered. This will move them to the far left side of your screen as a tab that you can access by clicking.