Moodle 2.2
Student User Guide
Replying to a Post
# Replying to a Post

<table>
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<tr>
<th>Step</th>
<th>Screenshot</th>
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<tbody>
<tr>
<td>1.</td>
<td><img src="image" alt="Lesson 1 Discussion Forum" /></td>
</tr>
<tr>
<td>2.</td>
<td>![My Answers</td>
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That discussion will open.
The opening post will be at the top with any replies below it.

![Note](image) Make sure you click the link for the discussion. If you click the link for the participant (e.g., *Michelangelo Simoni*), then you will enter the participant's profile.

![Note](image) Each post has a *Reply* link, so make sure you click the correct one.

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<td>3.</td>
<td><img src="image" alt="Reply" /></td>
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Some discussion forums require you to post before you can see other replies or discussions.
### Step 4
You will see a **Reply** window with the post you are replying to at the top.

### Step 5
You can click inside the **Subject** field and change the subject.

### Step 6
Click inside the **Message** field to type your message.

### Step 6
Just as when you post a discussion, you can change your subscription or add an attachment.
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<td>7. Click <strong>Post to forum</strong>.</td>
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You will see a notification that says you have 30 minutes to edit your post if you would like to make changes.

**Note**

If you do not click **Continue**, Moodle will automatically redirect you to the discussion forum's page.
Inside a Post

Parent topics start a thread, and nested replies are replies either to the parent topic (such as Bob Ross’ first reply below) or to a previous reply (such as Joan Miro’s and Annie Leibovitz’s replies at the end). Think of it like outline form:

1. Parent topic: My name is Maurits Cornelis Escher . . . (posted by M. C. Escher)
   a. Nested reply to parent: I think this could use more trees. (posted by Bob Ross)
      i. Nested reply to first reply: I just realized that what this forum needs . . . (posted by Joan Miro)
         • Nested reply to above reply: I agree! (posted by Annie Leibovitz)